



Please return your **Divorce Quote Request Form** to:

Please scan or photograph this form and  
**Upload it** through your My Pension Online account; or  
**Email it** to [pensions@torfaen.gov.uk](mailto:pensions@torfaen.gov.uk); or  
**Post it** to: Greater Gwent (Torfaen) Pension Fund, Torfaen County Borough Council, Civic Centre, Pontypool, Torfaen, NP4 6YB

## Timescales & Charges

**Under Regulations 2(5) and (6) of the Pension Sharing on Divorce etc. (Provision of Information) Regulations 2000 (SI 2000/1048)**

- We will provide your quote to you no later than 3 months from the date we receive your request.
- If your request is urgent and you require a quote by a certain date for a court appearance, solicitor meeting or mediation meeting. We will do our best to provide you with your quote by the date given on your form.

## Charges for Cash Equivalent Transfer Value (CETV) for Divorce Purposes and Pension Sharing on Divorce

**For Active, Deferred or Pensioner Members**

	Details	Cost	Who Pays
1	<b>1<sup>st</sup> CETV Quote</b>	Free	
2	<b>Additional CETV Quote</b>  12 months or later from last quote  Within 12 months of last quote	Free  £105 + VAT	<b>Scheme Member</b>
3	<b>Earmarking of Lump Sum (Active Members only)</b>	£100 + VAT	<b>Scheme Member</b>
4	<b>Settling a transfer out relating to a Earmarking or Pension Sharing Order</b>	£280 + VAT	<b>Scheme Member</b>
5	<b>Implementation of Pension Sharing Order</b>	£595 + VAT	<b>Scheme Member and Ex-Spouse/Civil Partner</b>
6	<b>Cost of dealing with inoperable orders</b>	Costs Incurred	<b>Scheme Member or Ex-Spouse/Civil Partner</b>
10	<b>Administration involved in complying with an Earmarking Order for Pensioner Members</b>	Costs Incurred	<b>Scheme Member or Ex-spouse/Civil Partner</b>

All charges are subject to VAT.

## **Payment of Charges**

- Payment methods and details will always be given to the scheme member or ex-spouse at the point when payment is required.
- A scheme member must pay charges 1-5 in advance of the information or service being provided to them.
- Pension Sharing Order charges are split 50% between the scheme member and ex-spouse.
- All other charges can be paid for at the time the service is provided.
- If a member or ex-spouse does not pay the charge in advance, in accordance with Regulation 9 of the LGPS Regulations for Pensions on Divorce (Charging) Regulations 2000, we reserve the right to deduct the charge from the member's accrued benefits/pension credit. This will result in a permanent reduction to the level of benefits.
- The Greater Gwent (Torfaen) Pension Fund acts on behalf of Torfaen County Borough Council who are an administering authority in the LGPS.



## **Public Service Pension Scheme Membership Form**

### **Telling us about any previous Public Service Pension Scheme Membership**

Since 1<sup>st</sup> October 2023 LGPS rules changed to remove the discrimination found in the McCloud judgement. This form is to tell us about any previous Public Service Pension Scheme Membership you have built up before the 1<sup>st</sup> April 2012 and during the McCloud Remedy Period. This will allow us to decide whether you qualify for the underpin protection.

**You must tell us about all periods of membership for the following Public Service Pension Schemes:**

- Civil Service Pension Scheme,
- Judicial Pension Scheme,
- Local Government Pension Scheme,
- Teachers' Pension Scheme,
- NHS Pension Scheme,
- Firefighters' Pension Scheme,
- Police Pension Scheme,
- Armed Forces Pension Scheme

### **About you**

<b>Title</b>	<input type="text"/>	<b>Full Name</b>	<input type="text"/>
<b>National Insurance Number</b>	<input type="text"/>		
<b>Date of Birth</b>	<input type="text"/>		

### **Do you have any Public Service Pension Scheme Membership?**

Yes ☐ No ☐ If no, complete the signing your form section only

- **Previous Public Service Pension Scheme Membership** for Civil Service Pension Scheme, Judicial Pension Scheme, Local Government Pension Scheme, Teachers' Pension Scheme, NHS Pension Scheme, Firefighters' Pension Scheme, Police Pension Scheme, Armed Forces Pension Scheme

Scheme Name	Scheme Address	Member Number or Reference	Membership Dates		Membership Status (Active, Deferred, Refund, Pensioner)
			From	To	

## Signing your Public Service Pension Scheme Membership Form

- I confirm that the information I have given to the Greater Gwent (Torfaen) Pension Fund on this form is correct.
- I understand that the Greater Gwent (Torfaen) Pension Fund will use the information to decide if the underpin protection would apply to any of my pension benefits.

Your Signature

Date

Please return your **Public Service Pension Scheme Membership Form** to:

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## GDPR – Privacy Notice

The Greater Gwent (Torfaen) Pension Fund is part of Torfaen Council, which is a Data Controller under the General Data Protection Regulations. This means we store, hold and manage your personal data in line with statutory requirements to enable us to provide you with pension administration services. To enable us to carry out our statutory duty, we are required to share your information with certain bodies, but will only do so in limited circumstances. For more information about how we hold your data, who we share it with and what rights you have to request information from the Fund, please visit <https://www.gwentpensionfund.co.uk/media/3748/privacy-notice.pdf>