



## Additional Voluntary Contributions (AVC) Application Form

Applying to pay AVCs into Standard Life

### About You

National Insurance Number

Title

Full Name

Date of Birth

Telephone Number

Email Address

Address

Postcode

Employer

### Fund Investment Choice - % invested must add up to 100% in total

Fund Choice	Fund Code	% Invested

### When are you paid your Salary

Mid month

End of month

### Your Contributions – These are taken from your pay before tax is deducted

Regular contribution amount

£

Or

Regular percentage of salary

%

**Date of first monthly contribution**

If your form is not sent in time for the contribution to be taken from your chosen month's salary, the contributions will begin from the next available pay period.

## Signing your AVC Application Form

**Signature**

**Date**

## GDPR – Privacy Notice

*The Greater Gwent (Torfaen) Pension Fund is part of Torfaen Council, which is a Data Controller under the General Data Protection Regulations. This means we store, hold and manage your personal data in line with statutory requirements to enable us to provide you with pension administration services. To enable us to carry out our statutory duty, we are required to share your information with certain bodies, but will only do so in limited circumstances. For more information about how we hold your data, who we share it with and what rights you have to request information from the Fund, please visit [www.gwentpensionfund.co.uk/forms-and-publications/privacy-notice/](http://www.gwentpensionfund.co.uk/forms-and-publications/privacy-notice/)*

Please return your **AVC Application Form** to:

Please scan or photograph this form and  
**Upload it** through your My Pension Online account; or  
**Email it** to [pensions@torfaen.gov.uk](mailto:pensions@torfaen.gov.uk); or  
**Post it** to: Greater Gwent (Torfaen) Pension Fund, Torfaen County Borough Council, Civic Centre, Pontypool, Torfaen, NP4 6YB

## Information about Additional Voluntary Contributions (AVCs)

- The Greater Gwent (Torfaen) Pension Fund has an AVC arrangement which members can pay into directly from their salary and invest the contributions with our in-house AVC provider Standard Life.
  - You should make sure you read our guide on AVCs to fully understand how they work, what you can do with them and any potential tax implications. You can find the guide under our forms and publications section on our website or through the following link: [www.gwentpensionfund.co.uk/forms-and-publications/additional-voluntary-contributions-avc-member-guide-24/](http://www.gwentpensionfund.co.uk/forms-and-publications/additional-voluntary-contributions-avc-member-guide-24/)
- Standard Life**
- You can access the Standard Life website:  
[www.standardlifepensions.com/lgps?\\_ga=2.261178189.1189463978.1522759406-949621331.1495622772](http://www.standardlifepensions.com/lgps?_ga=2.261178189.1189463978.1522759406-949621331.1495622772)
  - Individual fund factsheets can be found on their website:  
[www.standardlifepensions.com/lgps/investment-options](http://www.standardlifepensions.com/lgps/investment-options)
  - The Greater Gwent (Torfaen) Pension Fund and its staff are not authorised to give financial advice we therefore recommend that you contact the AVC provider for further details about the fund options.
  - You may also wish to get financial advice from an independent financial advisor before making any decisions about AVCs. The Government backed MoneyHelper service may be a useful starting point to help find a financial advisor:  
[www.moneyhelper.org.uk/en/getting-help-and-advice/financial-advisers](http://www.moneyhelper.org.uk/en/getting-help-and-advice/financial-advisers)